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P.O. Box 15017
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Mid-Continent Office Distributors

A Division of OfficeSource

Furniture Planning Guide

2009 Order Form

Furniture Planning Guide Prices <input type="checkbox"/> Less 100 Unimprinted 2.95 ea. <input type="checkbox"/> 101/200 Unimprinted 2.75 ea. <input type="checkbox"/> 201/300 Imprinted* 2.20 ea. <input type="checkbox"/> 400/500 Imprinted 2.00 ea. <input type="checkbox"/> 600/800 Imprinted 1.90 ea. <input type="checkbox"/> 1000/Over Imprinted 1.80 ea.	RETAIL PRICING FORMAT				DISCOUNTED PRICING FORMAT			
	QTY	PART NO.	SPECIFY COVER	PRICE EXT.	QTY	PART NO.	SPECIFY COVER	PRICE EXT.
	MC09				MC09D			

CATALOG INFORMATION:

IMPRINT SELECTION:

**Imprinted
 Catalogs**

**Blank
 Catalogs**

FURNITURE PLANNING GUIDE PROGRAM

I am ordering (quantity) _____ Catalogs \$_____ each

**Imprinting is FREE for orders of 400 or more. Imprinting for less than 400 will have a set up charge of \$50.00*

COMPANY INFORMATION: (Please fill out all fields in this section.)

Customer Account Number

Dealership Name _____

Contact Person for Imprint Approval _____

Please Print

FAX Number _____ E-Mail Address _____

Ship To Address _____

City _____ State _____ Zip _____ Telephone _____

Authorizing Signature _____ Date _____

Sales Representative _____ Branch _____

IMPORTANT INSTRUCTIONS: Imprints to be on front page of the Furniture Planning Guide and are available in BLACK INK ONLY! **Please supply a copy of the LAST PRINTED furniture planning guide to avoid errors. Changes made to the furniture planning guide WILL NOT automatically be made to the flyers.**

Digital Files: We will accept high-resolution MAC or IBM formatted .eps, .jpg, .bmp, and .tif digital file formats. Please e-mail your digital files to: artwork@officesource.com. **Camera Ready Artwork:** A camera ready logo is a professionally produced image at 1200 DPI on hard finish paper. Faxes, laser copies, photo copies or business card logos WILL NOT reproduce well. **DO NOT STAPLE, TAPE, GLUE OR FAX.**

IMPRINT COPY AREA (EXACT SIZE): If imprint is to be same as 2008 catalog -
 Sign Here: _____ Date: _____